



LA BANQUE MONDIALE

JOB ADVERTISEMENT

Job #:	Driver
Organization:	World Bank
Sector:	Administration/Office Support
Recruitment Type:	Local Recruitment
Department/Division:	WB Off: Nouakchott, Mauritania (AWMMR)
Grade:	STT
Term Duration:	Short Term Temporary
Hire Type:	Non-Managerial
Location:	Nouakchott, Mauritania
Required Language(s):	English/French
Preferred Language(s):	English/French/Arabic
Closing Date:	01/09/2025

Description

Do you want to build a career that is truly worthwhile? The World Bank Group (WBG) is one of the largest sources of funding and knowledge for developing countries; a unique global partnership of five institutions dedicated to ending extreme poverty and promoting shared prosperity. With 189 member countries and more than 120 offices worldwide, we work with public and private sector partners, investing in groundbreaking projects and using data, research, and technology to develop solutions to the most urgent global challenges. For more information, visit www.worldbank.org

The Western and Central Africa Region Context:

<https://www.worldbank.org/en/region/afr/western-and-central-africa>

Country and Unit Context:

The World Bank office in Nouakchott operates within the Western and Central Africa Region, focusing on projects that align with the World Bank's mission statement. The Nouakchott office comprises a diverse team working closely with the Mauritanian government, local partners, and other international organizations to implement a range of development programs.

Under the 2018-2023 Country Partnership Framework (CPF) and aligned with the Government's development priorities, the Bank's portfolio in Mauritania currently includes eight national projects and nine regional operations, with an overall commitment of \$910.5 million. The World Bank's support in Mauritania focuses on People (Population, Education, Health, Nutrition, Social

Protection and Inclusion), Planet (Agriculture, Food Security, Climate change, Water management), and Infrastructure (Energy and Extractives, Transport and Urban, Resilience and Land).

The World Bank also supports capacity building and institutional strengthening to ensure sustainable development outcomes. The Nouakchott office plays a pivotal role in coordinating these efforts, ensuring that projects are effectively managed to deliver the country's strategic priorities.

The World Bank in Mauritania: <https://www.worldbank.org/en/country/mauritania>

Background / General description

Do you want to build a career that is truly worthwhile? Working at the World Bank provides a unique opportunity for you to help our clients solve their greatest development challenges.

The World Bank, Mauritania Country Office, requires the services of a highly organized and energized professional, capable of operating effectively and discreetly in a very demanding, fast-paced and culturally diverse environment, to work as a driver. The Driver provides driving services to management, operations, and administrative staff in the Country Office, consultants, experts, and staff on mission. The Driver also provides messenger services in the office.

The Driver (she/he) will be responsible for the following duties:

- Driving Country Office and Visiting Missions staff to meetings, field trips, and airport pick up and drop off.
- Delivering mail and other documents in and around Nouakchott.
- Maintaining the vehicle road logbook always.
- Maintaining vehicle gasoline consumption and maintenance logbook.
- Maintaining a checklist of spares, jack, and toolbox, ensuring care and accountability.
- Ensuring checking of mechanical requirements for rental car.
- Advising the supervisor of anything unusual on the vehicle, be it mechanical or otherwise.
- Keeping track of service, insurance, and registration dates and alerting the supervisor well in advance.
- Ensuring that in case of accident, the accident is reported to the police and the supervisor.
- Ensuring cleanliness of the vehicle always.
- Any other administrative and logistical duties as may be assigned.

Desirable Qualifications

- High School Diploma or Equivalent.
- At least 5 years driving experience, defensive driving skills being an advantage.
- Possess a valid driver's license.
- Excellent knowledge of road safety
- Good communication skills.
- Knowledge of the UN security procedures would be an advantage.
- Ability to work long hours and weekends.

Committed team player with demonstrated inter-personal skills and ability to work effectively in a multi-cultural/disciplinary environment and able to produce high quality work under pressure.

SEND YOUR CURRICULUM VITAE & COVER LETTER TO awmmr@worldbank.org.

We are proud to be an equal opportunity and inclusive employer with a dedicated and committed workforce, and do not discriminate based on gender, gender identity, religion, race, ethnicity, sexual orientation, or disability.