# Appendix A: PARTNER DECLARATION FORM (IF OUTSIDE OF UN PARTNER PORTAL)

Establishing New Partnerships

*Note:* The Partner Declaration has to be completed by prospective partners that are not yet registered on the UN Partner Portal at the time of application. UNHCR strongly encourages all prospective partners to register via the [UN Partner Portal](https://www.unpartnerportal.org/landing/) before applying for a Call for Expression of Interest, where feasible. To determine whether a prospective partner is already registered, please contact [epartner@unhcr.org](mailto:epartner@unhcr.org) or check the UN Partner Portal directly. Please note that registration on the UN Partner Portal must be completed by all selected partners, at the very latest within 90 days of signing a Partnership Agreement with UNHCR.

The purpose of this declaration is to determine whether a prospective partner is committed to UNHCR’s core values and its commitment to persons of concern. UNHCR will engage in partnerships with non-profit entities that are committed to UNHCR’s core values and its commitment to persons of concern. An organization must have answered ‘yes’ to all five statements in order to engage in a partnership with UNHCR.

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| **Establishing Partnership – Partner Declaration** | | |
| UNHCR engages in partnerships with non-profit organizations and entities that are committed to UNHCR’s core values and its commitment to persons of concern.  The purpose of this declaration is to determine whether the prospective partner is committed to UNHCR’s core values and its commitment to persons of concern. | | |
| **Partner Declaration**  **Please provide name of organization:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **By answering YES, the organization confirms the following:** | **Please initial response to question** | |
| **Yes** | **No** |
| That it is a non-profit civil society organization. |  |  |
| That it is committed to the core values of the UN and the Universal Declaration of Human Rights. |  |  |
| That it abides by the Principles of Partnership as endorsed by the Global Humanitarian Platform (GHP) in July 2007. The Principles of Partnership are: a) Equality b) Transparency c) Result-orientated approach d) Responsibility e) Complementarity. |  |  |
| That it will not discriminate against any person or group on the basis of race, colour, sex, language, religion, political or other opinion, national or social origin, property, disability, birth, age or other status. |  |  |
| That it shall ensure that all its employees, personnel and  sub-contractors comply with the standards of conduct listed in Section 3 of the UN Secretary-General's Bulletin on "Special Measures for Protection from Sexual Exploitation and Abuse". |  |  |
| That it has not been charged with or been complicit in fraud, or financial and non-financial corrupt activities, including money laundering, crimes against humanity and war crimes, and is not involved, nor has been involved in the past, with such activities that are incompatible with the UN mandate and values and that would render the organization unsuitable for dealing with UN agencies. |  |  |
| That neither it nor any of its members is mentioned on the  Consolidated United Nations Security Council Sanctions List  Furthermore, that it has not supported and does not support, directly or indirectly, individuals and entities sanctioned by or otherwise involved in a manner prohibited by a Security Council resolution adopted under Chapter VII of the Charter of the United Nations. |  |  |
| That the information provided in the Partner Declaration above is accurate to the best of its knowledge, and that any  misrepresentations, falsifications, or material omissions in the Partner Declaration, whenever discovered, may result in disqualification from or termination of partnership with the UN. |  |  |

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| **Partner Declaration Signed By (Name):** |  |
| **Position:** |  |
| **Email:** |  |